

Community Calendar Policy

Purpose: The Fruitport District Library sponsors a community calendar on the library website through the company LocalHop as a public service to provide information about events, attractions, meetings, etc. of interest to the residents of the Fruitport community.

LocalHop allows access to the Fruitport District Library community calendar through a referral process. Organizations who meet the following guidelines may be invited to connect with the Fruitport District Library through LocalHop. The Community Calendar Policy must be signed and dated by an appointed representative of the organization and returned to FDL before the referral process is completed. By accepting this referral, the applying organization has agreed to the Community Calendar Policy and will be granted free access to LocalHop. Violation of the guidelines will result in termination of access to the library-hosted community calendar.

Guidelines:

The community calendar may be used to promote events that are:

- Educational, social, cultural, or recreational events held in the Fruitport community.
- Open to the general public or have reasonable limitation, e.g. adults only or children's event.
- Sponsored by non-profit civic, social, charitable, fraternal, governmental, or educational organizations that are profitable to the Fruitport community.

The community calendar may not be used to promote events that:

- Include or advocate illegal actions or activities.
- Advertise or promote the sale of products or services.
- Describes or praises a product or service which encourages their purchase.
- Advertise for or against, or endorse candidates for public office.
- Discriminates against any individual or group.

The Fruitport District Library reserves the right to refuse any potential referrals or terminate any existing access to the community calendar or any posted events in light of these guidelines.

This policy shall be in effect for the duration of the LocalHop pilot program through the Library of Michigan.

Organization: _____

Name (Signature): _____

Name (Print): _____

Date: _____